



BOW VALLEY COLLEGE FACULTY ASSOCIATION

Welcome to Bow Valley College! As an employee of the College, you are a vital member of the Bow Valley College Faculty Association (BVCFA). We are excited to have you join our membership. The enclosed information is designed to serve as an introduction to our Faculty Association (FA) and provide resources that will help you make a smooth transition into your new role. We hope that you will take this time to review the information provided so that you are familiar with your employment rights, responsibilities and how to access that information. Here are the different ways you can locate us and the information about the FA:

Web - www.bvcfa.com

Office - N306 (North Campus) – currently remote

Email - bvcfa@bvcfa.com – best option

Phone - (403) 453-0444 (can leave message)

Faculty Association Newsletter - typically published 3 times a year, distributed by email.

The FA is run by volunteer members, on behalf of the working faculty members of the College. As a member of the FA, your dues help to maintain the operational requirements of the Association. The Executive Team plays a significant role in protecting the interests of the collective members. This includes advancing and forecasting standards of excellence in learning, acting as the representative of members for negotiations, bargaining, and grievances, and ensuring the terms and conditions of employment are being met. Here are just some of the Executive roles *and when those roles come up for re-election*:

- President – 2 year term (odd years)
- Vice President of Operations - 2 year term (even years)
- Vice President of Professional Affairs - 2 year term (odd years)
- Vice President of Communications and Engagement - 2 year term (even years)
- Treasurer - 2 year term (odd years)
- Academic Council Representatives (7 positions) – 2 year term (3 positions) – even years, 4 positions - odd years)
- Vice President of Negotiations - 2 year term (even years)
- Past Executive - 1 Year (following term)
- Faculty Representative on the Board of Governors – 3 year term
- Member(s) at Large – 1 year terms (3 positions)

Although there is a high level of responsibility, our Executives will tell you that acting in this capacity is very rewarding. Executive members who volunteer in these positions are gifted small honorariums to execute the committee work. We are always looking for members to join a committee, submit an article or fill a position on the Executive Team. We would like you to consider contributing your talents and expertise towards a fulfilling cause.

If that wasn't enough support, as a member of the FA you have access to a qualified on-site Labour Relations Officer (LRO). The LRO is a non-biased, neutral individual, employed directly by the Faculty Association. This role is completely separate from Bow Valley College and does not hold a position within the College. The LRO's sole priority is to actively administer our collective rights and confidentially manage ongoing grievances from start to finish. Use the contact information found in this welcome package to reach out to any of the FA Executives or the LRO any time.

We know you have a lot to say, your voice matters and we want to hear it! We are always looking for feedback on how we can enhance our services. As a member, you can help us carry the load. There are plenty of opportunities for you to contribute. The Faculty Association is here to enhance your employment journey. We are looking forward to you joining our team and wish you all the success at Bow Valley College.