



Academic Council Orientation

Post Secondary Learning Act

Section 47(1) and (2)

Academic Council

Makes recommendations to the Board regarding:

- Academic policy
- Courses and programs of instruction
- Academic Awards
- Any other matter referred by the Board



Program Development and Review Committee (PDRC)



Deans' Council



Strategic Council



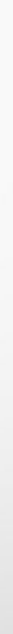
Academic Council




Board of Governors

Typical
Approval
Flow for
Programs

Why is Academic Council Important for Faculty?





Academic Council Structure

Academic Council shall consist of twenty-one voting members as follows:

- **Statutory members (designated by Colleges Act)**
 - President & CEO
- **Board appointments**
 - four senior officials designated by the Board
 - two members appointed by the Board and confirmed yearly
 - and two alternates appointed by the Board
- **Faculty Association**
 - seven academic staff elected or designated by the Faculty Staff Association who should represent a broad range of programs;
 - and two alternates
- **Student Association**
 - seven students elected or designated by the Students' Association who should represent a broad range of programs;
 - and two alternates

Key Roles - Academic Council Faculty Caucus Chair

- Elected by the faculty caucus of the Academic Council
- One year term
- Reports on Academic Council to the FA Executive
- Voting member of the Faculty Association Executive
- Reports to the faculty caucus of the Academic Council issues/concerns raised by the FA Executive
- Provides training and education to their successor

Key Role – Academic Council Chair

- Act as official spokesperson of the Academic Council
- Preside over all meetings of the Academic Council
- Prepare an Annual Summary Report of Council activities for presentation to the Council at the June meeting and forward copies to the Board, Faculty Association and Student Association for their information; and
- Coordinate all business of Academic Council.
- Will be elected during the first Academic Council meeting
- May be faculty or board appointments (administration)

Key Role – Academic Council Vice Chair

- Shall carry out the duties of the Chair in his/her absence
- Will be elected during the first Academic Council meeting
- May be faculty or board appointments (administration)

Duties of Members



Council members of the Academic Council shall be responsible for attending all meetings of the Academic Council and of the committees on which they serve.



Should a Council member be unable to attend a regular or special meeting that Council member shall give notice to the Chair prior to the meeting and attempt to secure a designated alternate from their constituency.

Each member shall:



actively contribute to and share in the responsibilities of Academic Council activities;



bring forward views, suggestions, issues and concerns raised by staff, students or the public regarding academic matters;



participate in developing written documents such as reports, procedures and policies; and

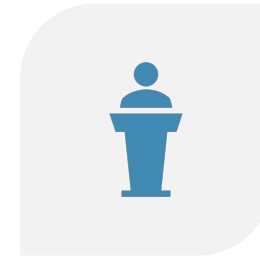


participate in communicating outcomes to staff, students and the public.

Key Documents



POST SECONDARY
LEARNING ACT



BOW VALLEY COLLEGE
FACULTY ASSOCIATION
BYLAWS AND
CONSTITUTION



ACADEMIC
COUNCIL TERMS
OF REFERENCE